



Attorney (Children's Fast Track Team)

Starting Salary Range:	\$81,000- \$91,000 (maximum salary is \$101,209)
Department:	Central Legal Staff
Location:	Harrisburg, Philadelphia or Pittsburgh, PA
Posting Date:	9/14/2026
Benefits:	Link to Benefits

Description

The Children's Fast Track ("CFT") team prepares dispositions (opinions and/or memoranda) as requested by the judges of the Superior Court of Pennsylvania in CFT cases, *i.e.*, adoption, dependency, termination of parental rights, paternity, and child custody. The position requires completing quality work within abbreviated deadlines and working independently as well as collaborating with the team. CFT team attorneys function essentially as law clerks for the judges in CFT subject matters. **Appellate clerkship experience is required.**

Typical Duties

- ✓ Prepare well-reasoned written dispositions for the judges of the Superior Court of Pennsylvania within abbreviated deadlines, which requires:
 - ✓ Researching legal issues;
 - ✓ Reviewing and analyzing certified records;
 - ✓ Making legal conclusions;
 - ✓ Discussing legal issues with judges and/or judicial staff.
- ✓ Circulate dispositions to the CFT team for internal editorial process;
- ✓ Review disposition drafts of the CFT team and provide constructive feedback;
- ✓ Perform related work as required of the CFT program and as requested by the Chief Staff Attorneys.

Minimum Qualifications

- ✓ J.D. from ABA-accredited law school.
- ✓ Admitted to and in active standing with the practice of law before the Supreme Court of Pennsylvania.
- ✓ 3 to 5 years' appellate clerkship experience.
- ✓ Excellent research, writing, and analytical skills.

Additional Qualifications/Preferences

- ✓ Excellent time-management skills.
- ✓ Ability to function independently and on a team.
- ✓ Demonstrates reliability and trustworthiness.

- ✓ Proficiency with Microsoft Office applications (Word and Outlook)
- ✓ Satisfactory criminal background check required.

Job Highlights

- ✓ Excellent benefits program, including comprehensive, low-cost medical, dental, vision, and prescription plans for employees and eligible family members beginning on the first day of employment.
- ✓ 13 paid holidays, 12 paid sick days, and 12+ paid vacation days per year.
- ✓ Salary increases, student loan forgiveness plans, employee assistance programs, and State retirement plans.
- ✓ Healthcare flexible spending account.
- ✓ 6 weeks paid parental leave for eligible employees.
- ✓ Telework may be available up to 2 days per week after training.
- ✓ Opportunities for advancement to Attorney 2 and Attorney 3 on the CFT team.

How to Apply

- ✓ Candidates interested in applying should apply through the Workday website [Careers \(myworkdayjobs.com\)](https://myworkdayjobs.com). Please submit a resume, cover letter, a list of references, and a writing sample.
- ✓ Commencement Date: October 2026

Unified Judicial System Hiring Policy

The Unified Judicial System of Pennsylvania recruits, employs, and promotes the most qualified applicants without regard to their political affiliation, race, color, age, national origin, sex, sexual orientation, gender identity or expression, religion, disability, or other non-merit facts or considerations. Reasonable accommodations will be provided to applicants with disabilities as may be necessary to ensure that all applicants are given a fair and equal opportunity to compete for all employment positions. Applicants who need accommodation for an interview should request so in advance. UJS hiring and employment policies and procedures are intended to conform to all applicable state and federal laws governing fair and nondiscriminatory hiring and employment practices and are subject to change as necessary to remain in compliance with such laws.